



MAXGRAZ RESOURCES NIG LTD
Engineering, Building and Facilities Management Services



Introduction



Maxgraz is an indigenous firm established to offers services in the areas of Consulting, Building/ Civil Engineering, System Design, Project Management, Procurment, Fleet Management, Road Construction, Mechanical & Electrical Engineering, Architechure and Facility Management to mention but a few. Our client includes Federal, State, Local Governments, Private and Multinational Corporations.



The Company has over the years developed and established project management approach to accommodate and manage unique requirement for any type of project. Our capability to provide a top-notch services results entirely from the experience and ability of her seasoned professionals & expatriate. At Maxgraz, our policy includes engaging the services of local sub-contractor & other indigenous personnel, who works under the supervision of our experienced personnel. This is in line with our commitment in training local professionals.

Vision | Mission | Core Values

Vision

To build a group of influential professional Builders, Architects, Engineers, Projects and Facility Managers that are able to use the best in design and construction technology to achieve the most aesthetically pleasing buildings in the most economic manner to beat our clients' expectations.

Mission

We will achieve success by an uncompromising commitment to projects and services render to client.



Core Values

Attention to details

We treat all people and the planet with respect and dignity. We do our best to conserve resources on a personal and professional level

Integrity

We carry out our business with honesty and consistency

Teamwork

We are one team with one purpose

Innovation

Our approach in creating sustainable value for our stakeholders **LEARNING** we never stop learning

Excellence

Our approach in creating sustainable value for our stakeholders **LEARNING** we never stop learning

Sustainability

We ensure that our activities do not have negative impact on the environment

Our Resources

Competent Workforce:

We have very capable workforce with strong customer orientation and passion for excellence in service delivery. We recruit only the best from the market, equip them with necessary tools and techniques to succeed and offer them a very competitive remuneration package that keeps them motivated and committed to the organization.

Continuous Staff Training & Development:

We encourage all our staff to acquire the professional certification of the International Facility Management Association (IFMA) or British Institute of Facility Management (BIFM), Coren, etc.

Reliable Supply Chain Network:

We maintain good database of local and international suppliers of quality materials and providers of quality outsourced services to complement our core expertise in certain self-managed services. Our supply chain partners are selected based on very stringent technical and commercial evaluation procedure and we commit to supporting their continuous growth and development.

Computer Aided Facility Management System (CAFM)

We implement Archibus and C-Works suit of FM systems to automate our Facility management processes. Some benefits of computerizing the facility management functions are listed below:

- o Improves internal and outsourced service providers' performance by prioritizing tasks and avoiding work backlogs.
- o Enables evaluation of work order requests to optimize labor/materials and minimize operating costs
- o Simplifies the work forecast and budgeting processes by easily accessing historic data
- o Tracks preventive maintenance programs to validate expenditures and comply with international standards or regulatory mandates
- o Optimizes capital improvements budget expenditure decisions.
- o Improves communication between service providers and owners / occupants of the building.

Excellent Customer Care & Support Framework

We maintain a full complement of onsite personnel to cater for the various service needs of the client with strong backing and support from the head office. Our services include an onsite Help Desk facility emergency call out services.

Well Documented Standards, Processes and Procedures

We maintain a database of standard processes and procedures to guide the delivery of our various services, and these are regularly updated in line with current industry and global best practices



Excellent Customer Care & Support Framework:

We maintain a full complement of onsite personnel to cater for the various service needs of the client with strong backing and support from the head office. Our services include an onsite Help Desk facility with capability to provide 24/7 emergency call out services.

Well documented standards, processes, and procedures:
We maintain a database of standard processes and procedures to guide the delivery of our various services and these are regularly updated in line with current industry and global best practices.

Our Services

1. Design & Consulting Services

The firm undertakes complete design services from initial briefing through outline proposals, scheme planning, detailed design and working drawings, designs of interior spaces, furnishing, 3-dimensional models and animations, bills of quantities and contract documents. We use state-of-the-art technologies in executing our designs and simulations. We also partake in Landscaping/Civil/building/drainage project supervision from inception to completion.

We use widely accepted industry practices & processes as a foundation but always differentiate our service by the level of detail and our fresh way of approaching challenges.

2. Feasibility Studies

We undertake feasibility studies on the viability of projects for our clients. The extent of our study covers issues related to technical possibilities, financial viability, capital and running cost studies of different projects, and also site location and investigation, assessment of site potential, comparison of alternative schemes, design and approaches, and establishing performance criteria for building projects. We also carry out environmental impact assessments of large-scale projects to determine the effects of such projects on the environment.

3. Electrical Engineering Services

- **Low Voltage:** Interior and Exterior Lighting, Small Power, Switchboards & Distribution Panels, Protection Systems, Standby Power Plants, Alternative Power Generation
- **Medium Voltage:** 33kV, 11kV Transmission Lines, Substations and Associated Works (Infrastructural provision)
- **Extra Low Voltage:** Fire Detection & Alarm, CCTV/Surveillance System, Audio/Visual Systems, Public Address/Background Music, Voice Evacuation System, Satellite/Terrestrial TV & Radio, Data/Voice/Video Systems, Phone System Design, Network Equipment Design, Internet Services Analysis & Planning, Building Management System (BMS)
- **Power improvements/Backups:** HT & LT Generators, Power House Designs, Cabling Systems
- **Renewable Energy:** Solar Power systems

4. Mechanical Engineering Services

- **Water Supply:** water Reticulation & Storage, Borehole, Water wells, Network Design, Water Treatment Plants. Boiler Plants and Hot Water Distribution.
- **Drainages:** Waste, Foul & Rainwater Drainage System, Central Sewage System, Localized Sewage Treatment Plant, Network Design.
- **Air-Conditioning & Ventilation:** Unit & Central Air-Conditioning & Ventilation System
- **Fire Fighting:** Fire Hydrant Network. Wet & Dry Risers. Fire Extinguishers & Suppressants, Fire Pro System.
- **Vertical Transport:** Passenger & Goods Lifts, Elevators, Scenic Lifts, Dumb water, auto walks.
- **Horizontal Transport:** Travellators

5. Civil/Structural Engineering

Our forward-looking approach to construction embraces modern techniques and processes. We have as our underlying principle the construction of environmentally friendly engineering projects. We have extensive expertise in the execution of civil works with varying degrees of complexity ensuring precision and best practice is adhered to in every instance and on every job we partake providing the best buildings with every opportunity given.

- All concrete and steel structural works
- Water retaining/hydraulic structures
- Civil/Structural design and supervision
- Highway design and supervision
- Landscaping Dam Design, Swimming Pool & Storm Water management
- Bridge Design and Supervision
- Geotechnical and Geophysical analysis for buildings, Dams and Bridges Foundation
- Estate Design Construction

6. Project/Facility Management Service

With over a decade of experience and more than 1 thousand square meters in management across 15 states, we have become the go-to IFM company in Nigeria

7. General Works/Supplies

We undertake general contracts including acquisitions and supplies of different range of products, commodities and accessories cutting across information technology products and accessories, vehicular parts and accessories, stationeries, building materials and other commodities

8. Fleet Management Services

We provide fleet management for organizations that needs commercial vehicles to function in order to increase productivity and help business run smoothly. We take charge in fleet operation, and other responsibilities like vehicle maintenance, overseeing fuel consumption, driver management, asset utilization, route planning, and implementation of any programs that increase our client's productivity.

PERSONAL PROTECTIVE EQUIPMENT (PPE)

It is the policy of Maxgraz Resources to make available quality personal protective equipment (PPE) for workers according to the job demand.

The company is also obliged to educate the workers on the essentials of real application of apparatus provided for their safety. Invariably:

- The site HSE officers are to ensure that all workers on site put on their PPE during official working time.
- Automatically, any worker without his correct and complete PPE will not be allowed to gain access to the work site. Management will ensure that a stock of safety wears shall at all times be maintained on site in case of sudden and immediate needs.
- Workers that refuse to put on their PPE after persistent warning shall have their appointment terminated.



QUALITY ASSURANCE POLICY

MAXGRAZ RESOURCES has a policy that its business will be organized, planned and executed in such a manner as to:

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- Plan, procure, inspect, test, document and conduct all activities and functions concerned with the attainment of quality. Not to sacrifice QUALITY in order to meet an unreasonable time schedule or target.
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- To supply accurate data and information for audit.
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- To implement, operate and maintain a quality assurance system in compliance with the requirements of BS.5750 pt. I IS 09001 and other international codes.
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- For full implementation of Non-Conformance Report (NCR) and Corrective Action Report (CAR) for close out. Adhere to our client's quality standards in executing all projects.
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Organizational Structure

When Maxgraz Resources reaches its expansion goals, the team will function as one with constant communication through weekly staff meetings, e-mail, and message boards. All jobs are interrelated. The performance of one affects the others; therefore, each team member expects nothing but the best from the other.

Should Maxgraz Resources grow beyond its estimated size; more positions in specialized areas will need to be added as well as additional site support and office assistance.

To fill these positions, Maxgraz Resources targets energetic, teachable, detail-oriented persons who want the potential to grow and improve their skills within the organization.



Organizational Structure

MANAGEMENT TEAM

ADEWALE SEGUN - Electrical Engineer (COREN)

MOVEH LAWRENCE P. - Architect

MOVEH SAMUEL - Mechanical Engineer

ABU DANLAMI ONIMISI - Architect (MNIA)

ABDULRASAQ QASIM - Civil Engineer

DAUDA DAN ASABE (PhD) - Builder (NIOB)

WAIFE DANIEL - Quantity Surveyor

MOKUBE SEGUN M. - Builder & Project Manager (NIOB)

DAVID SAWYERR - Civil Engineer (COREN)

OLASUNKANMI FOLAKE GRACE - Business Development

ENGR. AUSTINE OKPOKIRI OTOR - Head of Operations

Clientele



“We put our clients first”



“We are addicted to excellence”

LIST OF CLIENTS AND PREVIOUS WORK DONE

S/N	CLIENT	SERVICE RENDERED	LOCATION
1	PPC LIMITED	FM SERVICES	LAGOS
2	INSTITUTE OF HUMANVIROLOGY	GENERAL WORKS AND SUPPLIES	ABUJA
3	STANBIC IBTC BANK	FM SERVICES	M&E SERVICES NORTHERN BRANCHES (55 NOS)
4	TRIUMPH FACILITIES & MGT. SERVICES	CIVIL/STRUCTURAL WORKING	M&E SERVICE (NORTH)
5	BESERVED SOLUTIONSLIMITED	FM SERVICES	ABUJA
6	MTN NIGERIA	CIVIL/STRUCTURAL WORKS	NORTHERN REGION
7	ELIM TABLE WATER	FM SERVICES	ABUJA
8	CENTRAL BANK OF NIGERIA	CIVIL & MERCHANICAL WORKS	ABUJA

SAFETY, HEALTH AND ENVIRONMENTAL

MAXG is committed to a clean, safe and healthy environment for our employees, contractors, customers and the communities around us. All employees and contractors forming part of the MAXG service, have a duty to prevent harm to themselves, to others and to the environment.

MAXG will comply with all the applicable legislation, regulations and customers' requirements as minimum benchmark for its Safety, Health and Environment (HSE) Policy. MAXG will regularly review this policy, practices and performance to ensure ongoing improvements.

MAXG offers a variety of services which include but not limited to the following:

- Condition Surveys
- Preliminary Designs
- Final Designs
- Bill of Quantities/BEME
- Standard Specifications
- Post Contract Supervision
- Procurement Services

CIVIL /STRUCTURAL ENGINEERING SERVICE:

- Civil/Structural design and supervision
- Highway design and supervision
- Dams design
- Bridge Design and supervision
- Geotechnical and Geophysical analysis for buildings, Dams and Bridges Foundation.

PROCUREMENT SERVICES:

- Procurement Audits
- Field inspections and projects evaluation.
- Preparation and evaluation/analysis of Tender
- Preparation of Contract Documents
- Monitoring and Evaluation

Contact Us



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